

13<sup>th</sup> June 2012**REPORT OF THE PORTFOLIO HOLDER FOR ECONOMIC DEVELOPMENT AND ENTERPRISE****Public Sector Commissioning Framework****EXEMPT INFORMATION**

None

**PURPOSE**

To seek approval to amend and update the existing Commissioning Framework moving towards joined up commissioning in Tamworth.

To seek support to amend the existing Voluntary Sector Commissioning Board to support a wider Public Sector Commissioning Framework.

To build on current commissioning practice and momentum, leading the way in Tamworth in joined up commissioning.

**RECOMMENDATIONS**

- That Cabinet endorses the proposal that the Voluntary and Community Sector (CVS) and Tamworth Strategic Partnership (TSP) Commissioning Frameworks are combined and become the **Tamworth Public Sector Commissioning Framework**
- Cabinet endorse the proposal that the current VCS Commissioning Board becomes a **Public Sector Commissioning Board** and has clear links to the TSP Board.
- That members support and engage in the consultation period and ensure that the Public Sector Commissioning Framework is fit for purpose for Tamworth.
- That a further paper with the results from the consultation, changes and recommendations are presented to Cabinet in Autumn 2012.

**EXECUTIVE SUMMARY**

The development of a new **Public Sector Commissioning Framework** will:

- Help to ensure that the locally Enhanced Joint Strategic Needs Assessment and intelligence for Tamworth is utilised in Commissioning services
- Improve the clarity and accountability of commissioned funds
- Ensure consistency in commissioning across organisations
- Extend and encourage the market through healthy competition
- Provided a robust framework to effectively manage the performance of contracts
- Improve services for residents and ensure value for money is achieved
- Provide a vehicle for mapping commissioned services in Tamworth

- Link to the District lead commissioners and a new create Commissioners forum for Tamworth
- Build on the recent successful tender for the Business Development Service.

Commissioning Cycle two will encourage more community engagement during the relevant stages of the cycle, such as needs assessment via the Joint Strategic Needs Assessment, other relevant local intelligence, strategic documents and observatory data. This includes a range of community engagement linking through the citizens panel questions, community events and reviewing documents such as the Health and Housing Strategy

There are many opportunities currently for joined up commissioning and subsequent funds for Tamworth including:

- The role of the Police and Crime Commissioner
- The Community Safety Partnership
- The District Children's Commissioner
- County Council Commissioning
- Clinical Commissioning Groups
- County Public Health

Through the use of the Public Sector Commissioning Framework we can:

- influence and align funds ensuring Tamworth's needs and priorities are met strategically and operationally
- Enable Tamworth via the Public Sector Commissioning board to attract additional funds
- Encourage all local commissioners to utilise the agreed Public Sector Commissioning Framework

Commissioning Cycle two will implement learning and improvements to the process and Framework throughout its development its development.

## **RESOURCE IMPLICATIONS**

- There are no financial implications arising directly from this report
- It has been agreed by the Commissioning board that the current Voluntary and Community Sector contracts are extended by nine months until March 2014 whilst the new Public Sector Commissioning Framework is implemented. These funds will then be allocated to the services commissioned via the new Public Sector Commissioning framework.. The cost of the existing Voluntary Sector commissioned services is £141,k per annum. This budget is included in the medium term financial forecast but is like all budgets subject to the annual budget process.

## **LEGAL/RISK IMPLICATIONS BACKGROUND**

- Individual organisations financial regulations may need to give delegated authority to the Public Sector Commissioning Board via their own financial and governance arrangements, in terms of Tamworth Borough Council our financial regulations will need to be reviewed and updated as relevant following the consultation.

- Currently, our VCS Commissioning Board has financial authority to make delegated decisions on the allocation of funds from the Voluntary and Community budget. The existing Board includes five places for members. The new Public Sector Commissioning Board will need to be reviewed and subject to Council approval approved as a delegated body to make funding decisions.

## **SUSTAINABILITY IMPLICATIONS**

Ongoing joined up commissioning is the most sustainable option for the funding of services to meet the needs of Tamworth.

## **BACKGROUND INFORMATION**

On the 15/09/09 full council agreed a new Voluntary and Community Sector Commissioning Framework, applications forms, and associated processes.

Council also approved a **Commissioning Board**: Responsible for overseeing the process and with delegated authority to allocate funds, it comprises of a minimum of seven members one of whom will be the **Commissioning Sponsor, this is currently Tony Goodwin**. The other members will include **the Cabinet Member with Portfolio for Third Sector; Scrutiny Committee Member; a Member of the opposition; and another Elected Member; 3 VCS representatives and the relevant Departmental Manager**. The Commissioning Manager and other relevant officers have attended in an advisory capacity and the Partnership Funding Officer will minute the meetings.

The **Commissioning Sponsor**: This role involves providing strategic direction for the Commissioning Service. Internally, the role will interface with the Council's Executive (CMT and Cabinet) and the Council's Heads of Service. The role has delegated authority to authorise funding proposals in conjunction with the Commissioning Board. The Commissioning Sponsor will also act as Chairman for the Commissioning Board. The role for this funding will be undertaken by **Anthony E. Goodwin, Chief Executive**. In Anthony Goodwin's absence, the authorised deputy is: **Rob Mitchell, Director Communities, Planning and Partnerships**.

The Board has commissioned eleven services through the framework. These services are now almost two years old and are delivering successfully against their contracts which are being performance monitored and evaluated through officers and the Board.

## **REPORT AUTHOR**

Fleur Fernando, Head of Partnerships and Commissioning

## **LIST OF BACKGROUND PAPERS**

Voluntary and Community sector Commissioning Framework Council Report  
15/09/09

Commissioning Board reports from 15/09/09 to 15/03/12

## **APPENDICES**

## Commissioning cycle 2 – Key timescales

| Action/ Task  | Date                           |
|---|--------------------------------|
| Consultation period for Commissioning priorities and framework re-circulated to key partners.<br>Incorporated a workshops and citizens focus groups supporting consultation, 7 <sup>th</sup> May 2012 2 <sup>nd</sup> July 2012, linking to citizens' panels and community events | 23 April 12 – 23 Sept 12       |
| Discuss at Tamworth Strategic Partnership   | May 12                         |
| Consultation feedback utilised to re draft Application Form, service outlines, scoring criteria and framework   | Oct/Nov 12                     |
| Letters sent to the currently funded organisations re: impact if funding ceases/decreases   | Dec 12                         |
| Commissioning Board representation from the VCS confirmed   | Sept/Oct 12                    |
| Devise implementation of Commissioning Cycle 2  | Nov/Dec 12                     |
| Devise Service outlines – agreed by Commissioning Board   | Jan/Feb/Mar 13                 |
| Load service outlines on intend   | June/July 13                   |
| Service outlines and applications out to tender   | June/July 13                   |
| Plan surgeries @ Tamworth BC – room to be confirmed   | Mid July 13                    |
| Commissioning Surgery @ Carnegie Centre   | Mid July 12                    |
| Deadline for applications   | 2 <sup>nd</sup> week Sept 2013 |
| Scoring panel meet  | Oct 2013                       |
| Commissioning Board meet to make final decision   | Nov 2013                       |
| Decision notification   | Dec/Jan 2014                   |
| Link to TSP funding streams and commissioning   | Ongoing                        |
| Develop contracts/SLA's with successful Organisations   | Jan/Feb 2014                   |
| Agree monitoring arrangement  | Jan/Feb 2014                   |
| Signed contractual agreements and action plans  | Feb/Mar 2014                   |

|   |                            |
|---|----------------------------|
| Implement new funding/commissioning framework | 1 <sup>st</sup> April 2014 |
| Review of commissioning framework             | Mar 2014 - ongoing         |
| New reporting systems upheld and monitored    | April 2014 - ongoing       |
| New risk assessment/internal audit            | Mar 2014 - ongoing         |
| Link to Covalent and In-TEND                  | Ongoing                    |

| <b>Current Tamworth Borough Council 3 Year Allocated Contracts – VCS Budget</b> |                   |   |                |                 |                                  |                                   |
|---|-------------------|---|----------------|-----------------|----------------------------------|-----------------------------------|
| <b>Contract</b>   | <b>Awarded to</b> | <b>Amount</b>                                 | <b>Summary</b> | <b>End Date</b> | <b>Extension Date (9 Months)</b> | <b>Amount for Extended Period</b> |
| 09/26 Families & Parenting Support  | Barnardo's        | £75,395                                       |                | 30.06.2013      | 31.03.2014                       | £18,849                           |
| 09/27 Debt & Generalist Advice  | CAB               | £180,000                                      |                | 30.06.2013      | 31.03.2014                       | £45,000                           |
| 09/28 VCS Capacity Building   | Tamworth CVS      | £93,000                                       |                | 30.06.2013      | 31.03.2014                       | £23,250                           |
| 09/31 Mental Health Crisis Intervention   | The Samaritans    | £21,000                                       |                | 30.06.2013      | 31.03.2014                       | £5,250                            |
| 09/35 Volunteering  | Tamworth CVS      | £27,000                                       |                | 30.06.2013      | 31.03.2014                       | £6,750                            |
| 09/49 Outcomes Based  | Home-Start        | £27,000                                       |                | 30.06.2013      | 31.03.2014                       | £6,750                            |
|   |                   |   |                |                 |                                  |                                   |
|   |                   | <b>£423,395</b><br><b>(£141,132 per year)</b> |                |                 |                                  | <b>£105,849</b>                   |
| <b>2 &amp; 3 Year Allocated Contracts - Spearhead</b>                           |                   |   |                |                 |                                  |                                   |
| <b>Contract</b>   | <b>Awarded to</b> | <b>Amount</b>                                 | <b>Summary</b> | <b>End Date</b> | <b>Extension Date</b>            | <b>Amount for Extended Period</b> |
| 09/47 Young People's Well-Being   | Barnardo's        | £50,000                                       |                | 30.06.2012      |                                  |                                   |
| 09/46 Adults in Need  | Tamworth CVS      | £75,000                                       |                | 30.06.2013      |                                  |                                   |
| 09/48 Socially Isolated Parents   | Home-Start        | £75,000                                       |                | 30.06.2013      |                                  |                                   |
| 10/17 Health Spearhead  | M.E.L.            | £16,678                                       |                |                 |                                  |                                   |

|  |                                     |                      |  |            |   |  |
|--|-------------------------------------|----------------------|--|------------|---|--|
| Evaluation   |                                     |                      |  |            |   |  |
| <b>Housing (Tina Mustafa)</b>                              |                                     |                      |  |            |   |  |
| 09/25<br>Financial<br>Inclusion                            | Tamworth<br>Credit<br>Union         | £15,000              |  | 30.06.2013 | 31.03.2014  |  |
| <b>Environmental (Andrew Barratt)</b>                      |                                     |                      |  |            |   |  |
| 09/34<br>Environme<br>nt &<br>Wildlife<br>Service          | Staffordshir<br>e Wildlife<br>Trust | £45,000              |  | 30.06.2013 | 31.03.2014  |  |
| <b>Homeless grant funding (Steve Pointon)- CLG Funding</b> |                                     |                      |  |            |   |  |
|  | CAB                                 | £40,000<br>(2 years) |  | 31.09.2013 | (may be<br>extended<br>on<br>satisfactor<br>y 2 year<br>completio<br>n) |  |

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